

**SSBS025: People Management****Overview:**

This highly interactive workshop is designed to explore and understand how to get the most out of the people you manage. It is tailored to meet the specific requirements of the attendees. It is an interactive workshop peppered with exercises and frameworks that will allow participants to apply the information covered to their specific situation. In addition participants get the opportunity to put their new found skills into practice in a learning environment.

**Duration:**

1 day, with the option of a half-day follow up session within the workplace to assess application of learning and provide further personal coaching.

**Who should attend?**

The workshop is geared towards people in management, leadership or supervisory positions who want to sharpen their ability of their team to achieve results.

**Content:**

- Understanding your role in encouraging others to work at their full potential
- Interpersonal skills - building powerful relationships that get the best out of the people you manage
- Communicating your vision
- Giving feedback - building self confidence in others
- Setting effective targets and creating buy-in and commitment around targets
- Understanding what drives and motivates people to achieve results
- Holding the people you manage accountable for their performance
- Identifying appropriate styles of leadership for different situations and different individuals
- Recognising strong performance in others
- Performance discussions and reviews

**Benefits/Outcomes:**

- Participants will have a better understanding of people management within the wider management sphere
- Motivation, commitment and attitude issues
- Assessing performance and results
- Opportunity to adopt greater people control strategies and skills
- Tools and techniques for improved communication within the team