TRAINING & CERTIFICATION

SURESKILLS™

**Virtual Instructor
Led Training Course Listings
Feb-Jun 2022**

ITIL®
ACCREDITED TRAINING ORGANIZATION
PeopleCert ON BEHALF OF AXELOS

PRINCE2®
ACCREDITED TRAINING ORGANIZATION
PeopleCert ON BEHALF OF AXELOS

Office

vmware®

aws

AGILE & SCRUM

DIGITAL MARKETING

ilm
Approved Centre

MANAGEMENT
LEADERSHIP &
DEVELOPMENT

Microsoft Technical

PRINCE2 AGILE®
ACCREDITED TRAINING ORGANIZATION
PeopleCert ON BEHALF OF AXELOS

TOGAF   SIX SIGMA   SCRUM   KANBAN

For Course Dates on the individual courses outlined within this brochure please contact your Training Advisor at **info@sureskills.com**
or call: Dublin **01 2402262** or **Belfast 028 90935555** • Visit: **sureskills.com/Home/Training-Certification**
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SureSkills Virtual Instructor Led Training (VILT)
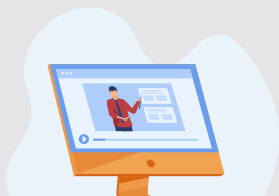
What is VILT?

VILT, which stands for virtual instructor-led training, is virtually hosted via a webinar instead of a physical classroom delivery. SureSkills hosts these sessions via Cisco WebEx, Zoom or Microsoft Teams platforms but can also work with clients using other platforms.

Do I need special equipament to participate?

All that is required is a laptop or desktop with good audio. Although not essential, SureSkills recommend using a headset with a microphone where possible. This will enhance your learning experience and will enable you to hear, interact and engage with the trainer and colleagues on your training programme with ease.

What is needed to join a vilt session?

- Good quality stable internet connection
- Desktop or laptop with a webcam
- Headset normally required - dependent on your speaker & microphone setup
- SureSkills will provide a link to allow you to test beforehand

Is there support available?

Yes, we support you every step of the way. Should you have any issues, our IT support team can take your call to guide you through the setup. Your joining instructions (sent via e-mail prior to your course) has all the access links as well as the support details (phone & e-mail). You can also call your SureSkills training account manager - who will be happy to help. Remember, with SureSkills you get to speak with us locally & directly - no call waiting, no overseas call centres.

How are course materials provided?

Depending on the course booked, courseware will be provided online or hard copy materials will be posted to the address provided at the time of booking the course.

ITIL® 4

All our ITIL 4 courses include the exam

Course Name	Days	Feb	Mar	Apr	May	Jun
SSI027 ITIL® 4 Foundation (includes exam)	3	14	21	25	23	20
SSI028 ITIL® 4 Managing Professional Transition (MPT) Module (includes exam)	5	21		4	9	6
SSI029 ITIL® 4 Strategist Direct, Plan and Improve (DPI) (includes exam)	3		7	20	23	
SSI044 ITIL® 4 Specialist Create, Deliver and Support (CDS) (includes exam)	3	1	14	25	30	
SSI045 ITIL® 4 Specialist Drive Stakeholder Value (DSV) (includes exam)	3	14	28		9	13
SSI046 ITIL® 4 Specialist High-Velocity IT (HVI) (includes exam)	3	28		11	16	
SSI047 ITIL® 4 Leader Digital and IT Strategy (DITS) (includes exam)	4		21		3	6

PRINCE2®

All our PRINCE2 courses include the exam

Course Name	Days	Feb	Mar	Apr	May	Jun
SSZ947 PRINCE2® Foundation (includes everything)	3	14	7, 21	4	9	13
SSZ948 PRINCE2® Practitioner (includes everything)	2	17	10	7	12	16
SSZ999 PRINCE2® Agile Practitioner (includes everything)	3	21			23	

Agile, Scrum, Kanban, DevOps & Business Analysis

Course Name	Days	Feb	Mar	Apr	May	Jun
SSBS073 Professional Scrum Master (PSM) Exam Preparation	2				26	
SSBS105 Agile Training for Project Managers - Foundation	2	21	21			
SSBS106 Agile Training for Project Managers - Practitioner	3	23	23			
SSBS109 Team Primer in Agile and Scrum	2			11		
SSBS119 The Product Owner Role	1			13		
SSI032A Six Sigma Yellow Belt	2			14		
SSI056 PeopleCert DevOps Fundamentals	2			4		
SSI058 Lean Six Sigma Green Belt	5			25		

AWS Training

Course Name	Days	Feb	Mar	Apr	May	Jun
SSAWS00 AWS Business Essentials	1		24			
SSAWS01 AWS Technical Essentials	1	14	14		16	
SSAWS02 Architecting on AWS	3	15	21		17	
SSAWS03 Systems Operations on AWS	3		14		23	
SSAWS04 Advanced Architecting on AWS	3		21			27
SSAWS05 Developing on AWS	3		7			20
SSAWS06 Big Data on AWS	3					14
SSAWS07 DevOps Engineering on AWS	3			25		
SSAWS10 Data Warehousing on AWS	3				4	
SSAWS11 Migrating to AWS	2				16	
SSAWS13 Security Engineering on AWS	3			11		
SSAWS14 Planning and Designing Databases on AWS	3			20		

Business Analysis

Course Name	Days	Feb	Mar	Apr	May	Jun
SSI031 Business Analysis Practice	3	15		6		
SSI036 Requirements Engineering	3		29			
SSI037 Modelling Business Processes	3		1	12		
SSI039 Foundation Certificate in Business Analysis	3	23		11		

Project Management

Course Name	Days	Feb	Mar	Apr	May	Jun
SSA833 Managing Successful Programmes Practitioner	2		24			
SSA834 Managing Successful Programmes Foundation	3		21		16	
SSBS070 Project Management Essentials	2			28		
SSBS072 PMP Preparation / PMI Certification	5		Call for dates			

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Cyber Security Training

Course Name	Days	Feb	Mar	Apr	May	Jun
SC100 Certified Information Security Manager (CISM) Workshop	4				10	
SC101 Certified Information Systems Security Professional (CISSP) Programme	5			25		20
SC102 Certified Ethical Hacking (CEH) with Exam	5		21			13
SC103 Certified Information Systems Auditor Manager (CISA) Workshop	4	28				
SC104 Certified Hacking Forensics Investigator (CHFI) with Exam	5		Call for dates			
SC105 Certificate in Information Security Management Principles (CISMP)	3	14			23	
SC106 EC Council Official SOC Analyst (CSA)	3				30	
SC107 Certified in Risk & Information Security Control (CRISC)	4		Call for dates			
SC108 Certified in the Governance of Enterprise IT (CGEIT)	4		22			
SSI053 Cyber Security Awareness	1		Call for dates			

CommVault Training

COMMVAULT®

Course Name	Days	Feb	Mar	Apr	May	Jun
SSC010 Commvault Professional Foundations	3	14		4		13
SSC011 Commvault Professional Advanced	2	17		7		16
SSC012 Commvault Engineer	3	14		4		13

Desktop Publishing

Course Name	Days	Feb	Mar	Apr	May	Jun
SSO011 Adobe InDesign Introduction	1	14		11		20
SSO012 Adobe InDesign Advanced	1		Call for dates			
SSO013 Adobe Acrobat	1		Call for dates			
SSO015 Adobe Photoshop Introduction	2	16		13		22
SSO017 Adobe Illustrator	2		Call for dates			
SSO023 Adobe Photoshop Advanced	1		Call for dates			
SSO024 SketchUp	1		Call for dates			

Digital & Social Media Marketing

DIGITAL
MARKETING

Course Title	Duration (Days)
SSBS054 SureSkills Professional Diploma in Digital Marketing	12

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VMware Training

Course Name	Days	Feb	Mar	Apr	May	Jun
SSV0100 VMware vRealize Automation: Design and Deploy [V7.6]	5		Call for Dates			
SSV0106 VMware vSphere: Install, Configure, Manage [V7]	5			4	23	
SSV0107 VMware vSphere: What's New [V6.7 to V7]	3		Call for Dates			
SSV0108 VMware vSphere: Optimize and Scale [V7]	5	21	7,8			20
SSV0109 VMware vSphere: Troubleshooting [V7]	3	14		4	9	
SSV0110 VMware vSphere: Fast Track [V7]	5		Call for Dates			
SSV0113 VMware NSX-T Data Center: Install, Configure, Manage [V3.0]	5		7	4, 25		
SSV0115 VMware Horizon 8: Deploy and Manage	5		Call for Dates			
SSV0117 VMware NSX-T Data Center: Design (V3)	5			25		
SSV0120 VMware vSAN: Troubleshooting (V7)	2		24		30	
SSV0121 VMware NSX-T Data Center: Migration from NSX Data Center for vSphere	3		Call for Dates			
SSV0122 VMware vRealize Automation: Orchestration and Extensibility (V8.1)	5		21			
SSV0123 VMware vSphere: Advanced Administration Workshop (V7)	5		Call for Dates			
SSV0124 VMware vRealize Network Insight: Install, Configure, Manage (6.0)	2		Call for Dates			
SSV0125 VMware vRealize Automation: Install, Configure, Manage (V8.3)	5	7				
SSV0127 VMware vSphere with Tanzu: Deploy and Manage (V7)	3		Call for Dates			
SSV0128 VMware vRealize Operations: Install, Configure, Manage (V8.2)	5		28			
SSV0129 VMware Workspace ONE: Deploy and Manage (V21.x)	5	28				
SSV0130 VMware vSAN: Plan and Deploy (V7.0)	2		7		16	
SSV0131 Data Center Automation with vRealize Orchestrator and vSphere PowerCLI	5	7				
SSV0132 VMware NSX-T Data Center: Multisite Deployments with Federation	3		Call for Dates			
SSV0133 VMware Cloud on AWS: Deploy, Configure, Manage 2021	4	21		19		
SSV0134 VMware Tanzu Kubernetes Grid integrated Edition: Install, Configure, Manage (V1.10)	4			11	3	
SSV0135 VMware vRealize Suite Lifecycle Manager: Install, Configure, Manage (V8.0)	2		Call for Dates			
SSV0136 VMware Cloud Foundation: Plan and Deploy (4.0)	2		Call for Dates			
SSV0137 VMware Cloud Foundation: Management and Operations (V4.0)	3		Call for Dates			
SSV0138 VMware vSAN: Fast Track (V7)	5			25		
SSV0140 VMware NSX-T Data Center for Intrinsic Security (V3.1)	5		Call for Dates			
SSV0141 VMware Workspace One: Modern Management for Windows 10 v21.x	2		Call for Dates			
SSV0142 VMware Workspace ONE: Skills for UEM (v21.x)	3	28		25		
SSV0143 Spring: Core Training	4		Call for Dates			
SSV0144 VMware Carbon Black App Control Administrator	1	28				13
SSV0145 VMware Carbon Black Cloud Audit and Remediation	1		4, 23			
SSV0146 VMware vRealize Automation: Advanced Features and Troubleshooting (v8.x)	5		28			
SSV0147 VMware Cloud Director: Install, Configure, Manage (V10.3)	5	21				
SSV0148 VMware vRealize Log Insight: Deploy and Manage (V8.4)	2		Call for Dates			

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Microsoft Technical

Choose from a wide range of Microsoft Technical Courses.

Microsoft Technical

Course Name	Days	Feb	Mar	Apr	May	Jun
MICROSOFT AZURE						
AZ-304T00 Microsoft Azure Architect Design	4		7			
SSAI-900T00 Microsoft Azure AI Fundamentals	1			4		
SSAZ-104T00 Microsoft Azure Administrator	4			25		
SSAZ-204T00 Developing Solutions for Microsoft Azure	5	21				
SSAZ-303T00 Microsoft Azure Architect Technologies	5	7		25		
SSAZ-500T00 Microsoft Azure Security Technologies	4		1			
SSAZ-900T00 Microsoft Azure Fundamentals - 2 days	2	17				
SSAZ-900T01 Microsoft Azure Fundamentals - 1 day	1	25	28			
SSDP-100T01 Designing and Implementing a Data Science Solution on Azure	3				9	
SSDP-900T00 Microsoft Azure Data Fundamentals	1				12	
MICROSOFT 365						
SSA109 Microsoft Teams	1	7	14	11	9	13
SSA4014 Microsoft 365 for End Users	1	21		19		
SSM10997 Office 365 Administration and Troubleshooting	3		Call for dates			
SSMS-030T00 Office 365 Administrator	5	7	21	4	9	13
SSMS-100T00 Microsoft 365 Identity and Services	5	14	28	25	16	20
SSMS-101T00 Microsoft 365 Mobility and Security	5	14				
SSMS-203T00 Microsoft 365 Messaging	5		28		16	
SSMS-500T00 Microsoft 365 Security Administration	4		1	4		
SSMS-700T00 Managing Microsoft Teams	4	14		11		13
SSMS-900T01 Microsoft 365 Fundamentals	1		30		23	
MICROSOFT POWER PLATFORM						
SSA5027 Power BI Report and Dashboard Consumer	0.5		14		16	
SSA5028 Power BI Report and Dashboard Creator	1	14		11		13
SSA5032 Power BI for Business Users	2		30		18	
SSMDA-100T Analysing Data with Power BI	4		8			
SSMPL-900 Microsoft Power Platform Fundamentals	2		15			
MICROSOFT SQL SERVER						
SSM10985 Introduction to SQL Databases 2016	3	14		4		13
SSM10987 Performance Tuning and Optimizing SQL Databases	4	21		25		20
SSM10990 Analysing Data with SQL Server Reporting Services	5	21		25		20
SSM20462 Administering Microsoft SQL Server 2012/2014 Databases	5			4		13
SSM20761 Querying Data with Transact-SQL	5		21		16	
SSM20762 Developing SQL Databases 2016	5	7		4		13
SSM20764 Administering a SQL Database Infrastructure	5			4	9	13
SSM20765 Provisioning SQL Databases	5		7			16
SSM20767 Implementing a SQL Data Warehouse 2016	5	14		25		20
SSM20768 Developing SQL Data Models	3	14		25		20
SSM55120 Quick Microsoft SQL Server 2012-2014 Integration Services	2			4		20

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SSO500 SQL Fundamentals	1		7		9	
SSO501 Advanced SQL Querying	1		8		10	
MICROSOFT SHAREPOINT SERVER						
SSM55197 Microsoft SharePoint Server 2016 for the Site Owner/Power User	2		21			
SSM55234 SharePoint Site Collections and Site Owner Administration	5		28			
SSM55238 SharePoint Online for Administrators	3			4		
SSM55261 SharePoint for Office 365 Site Owner Training	2			11		
SSO920 Microsoft SharePoint for End Users	1	12			9	
SSO921 Microsoft SharePoint for Site Owners	1	16			10	
WINDOWS DESKTOP AND SERVER						
MD-100T00 Windows 10	5		7		9	
MD-101T00 Managing Modern Desktops	5		21		16	
SSM10982 Supporting and Troubleshooting Windows 10	5	7		4		13
SSM20740 Installation, Storage, and Compute with Windows Server 2016	5		14		23	
SSM20741 Networking with Windows Server 2016	5	Call for dates				
SSM20742 Identity with Windows Server 2016	5	Call for dates				
WS-011T00 Windows Server 2019 Administration	5	Call for dates				
MICROSOFT SYSTEMS CENTER						
SSM10964 Cloud and Data Monitoring with Systems Center Operations Manager	5	18		15	13	
SSM20703-1 Administering Systems Center Configuration Manager	5				6	
MICROSOFT SECURITY						
SC-200T00 Microsoft Security Operations Analyst	4		1		9	
SC-300T00 Microsoft Identity and Access Administrator	4		14		16	
SC-400T00 Microsoft Information Protection Administrator	2		21		23	
SC-900T00 Microsoft Security, Compliance and Identity Fundamentals	1		18			13

Satisfied Customers

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Microsoft Office

 Office

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MICROSOFT EXCEL						
SSA204 Excel VBA	2	1, 22	29	19	17	14
SSA5020 Excel 2016 PowerPivot	1	24	24	21	26	23
SSA5023 Excel 2016 Dashboards	1	15	16	12	10	15
SSA5025 Excel 2016 Data Analysis	2	21	21	18	16	20
SSA5033 Excel Functions & Formulas Workshop	0.5	8	8	12	10	7
SSA5034 Excel Tables & Charts Workshop	0.5	9	9	13	11	8
SSA5035 Excel PivotTables, PivotCharts & Slicers Workshop	0.5	10	10	14	12	9
SSA5036 Excel Macros Workshop	0.5	14	14	11	23	13
SSA5037 Excel Introduction	1	1	1	5	3, 31	
SSA5038 Excel Intermediate	1	2	2	6	4	1
SSA5039 Excel Advanced	1	3	3	7	5	2
SSA5040 Excel Essentials	0.5	7	7	11	9	7
MICROSOFT WORD						
SSA40018 Word Introduction	1	22	22	26	24	21
SSA40019 Word Intermediate	1	23	23	27	25	22
SSA40020 Word Advanced	1	24	24	28	26	23
MICROSOFT POWERPOINT						
SSA8006 PowerPoint Introduction	1			28		
SSA8007 PowerPoint Advanced	0.5			29		
MICROSOFT OUTLOOK						
SSA6006 Outlook Introduction	1	15			15	
SSA6007 Outlook Advanced	1	16			16	
MS PROJECT						
SSA832 Project Introduction	1			26		
SSA830 Project Advanced	1			28		
MS VISIO						
SSA815 Visio 2016 Introduction	1	21			23	
SSA816 Visio 2016 Advanced	1	28				
SSA819 Visio 2019 Introduction	1		1		23	
SSA8233 Visio 2019 Advanced	1			4		

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Power Skills Courses

Scan the QR code to see our full Personal and Professional Development Programmes brochure, including full course outlines, for 2022

Management & Leadership Programmes

MANAGEMENT
LEADERSHIP & DEVELOPMENT

Course Name	Days	Feb	Mar	Apr	May	Jun
SSBS013 Interview Skills	1		16		19	
SSBS145 Building High Performance Teams	1		15		18	
SSBS146 Building trust and collaboration at work	1		23		25	
SSBS147 Coaching & Facilitation Skills	2		24		24	
SSBS148 Communication Skills for Business Success	1		21		19	
SSBS150 Critical Conversations	1		23		21	
SSBS151 Emotional Intelligence for Strong Leaders	1		22		24	
SSBS152 Excellence in Customer Service	1		24		16	
SSBS153 Giving & Receiving Feedback	1		29		20	
SSBS154 Inclusive Leadership	1		28		25	
SSBS155 Influencing & Negotiation Skills	1		29		23	
SSBS156 Managing Difficult Conversations	1		14		24	
SSBS157 Managing Effective Meetings	1		18		19	
SSBS158 Managing Self	1		21		16	
SSBS159 Managing Stress & Maintaining Good Mental Health at Work	1		21		24	
SSBS160 Mentoring Skills	1		22		25	
SSBS161 Performance Management and Appraisal Skills	1		23		18	
SSBS162 Problem Solving and Decision Making	1		18		18	
SSBS163 The Skills of Management	3			11		
SSBS164 The Power of Authentic Gratitude	1		21		24	
SSBS165 Workplace Wellbeing	1		16		17	
SSBS169 Train the Trainer	2			25		
SSBS172 Conflict Management	1		15		16	
SSBS173 Managing Change & Innovation	1		29		26	
SSBS174 Unconscious Bias - How to Mitigate its Impact at Work	1	1		5		7

Accredited Management & Leadership Programmes

Course Name	Days	Feb	Mar	Apr	May	Jun
SSBS0175 Higher Diploma in Leadership Development	18		Call for dates			
SSBS0176 Certificate in Management and Team Development	18		Call for dates			

Personal Development

Course Name	Days	Feb	Mar	Apr	May	Jun
SSBS166 Getting to Grips with Time Management	1	22				
SSBS167 Presentation Skills	2		22		24	
SSBS168 Public Speaking with Impact	2		16		18	
SSBS170 Achieving Assertiveness	1		22		25	

Business & Finance

Course Name	Days	Feb	Mar	Apr	May	Jun
SSBS044 Finance for Non Financial Managers	2		14		9	
SSBS175 Developing and Implementing Strategy	1	2		11		

Satisfied Customers

Upcoming Free Webinars

Wednesday 23th February at 11am

Enhancing and Securing your Active Directory

Wednesday 9th March at 11am

Take a deep dive into presenter and attendee experiences on Microsoft Teams

TRAINING & CERTIFICATION

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